

**COUNTY OF COMAL  
REQUEST FOR BUDGET AMENDMENT**

BUDGET YEAR: 2014

Dept: Criminal District Attorney

DATE OF REQUEST : 05/01/14

**FROM:**

ACCOUNT NUMBER	DESCRIPTION:	AMOUNT:
	General Fund Reserves	(112,177.58)
		(112,177.58)

**TO:**

ACCOUNT NUMBER	DESCRIPTION:	AMOUNT:
010-025-5015	Assistant District Attorney	54,413.08
010-025-5075	Investigators	32,072.00
010-025-5120	FICA	6,616.11
010-025-5130	Hospitalization	8,364.36
010-025-5150	Retirement	9,790.11
010-025-5170	Workers Compensation	723.00
010-025-5175	Unemployment Compensation	198.92
		112,177.58

**Justification for request:**

Budget amendment to fund two new positions

Signed: \_\_\_\_\_

Department Head

Signed: \_\_\_\_\_

  
David Renken, County Auditor

(Certification of availability of funds in appropriate line items)

**NOTE:**

IF THE REQUEST IS FOR ACTION OTHER THAN A LINE ITEM TRANSFER WITHIN THE REQUESTING DEPARTMENT'S BUDGET, THE DEPARTMENT HEAD SHALL SIGN THE CERTIFICATION BELOW:

I HAVE THOROUGHLY REVIEWED THE BALANCES IN THE VARIOUS LINE ITEMS IN THE DEPARTMENT BUDGET, COMPARED THESE WITH THE PROJECTED NEEDS FOR THE REMAINDER OF THE BUDGET YEAR, AND DO HEREBY CERTIFY THAT NO FUNDS ARE AVAILABLE WITHIN THE DEPARTMENT BUDGET TO MEET THE NEEDS AS DESCRIBED ABOVE.

Signed: \_\_\_\_\_

Department Head

**CRIMINAL DISTRICT ATTORNEY  
Felony Prosecutor  
2014**

	<b>Grade/Step</b>	<b>Annual Salary</b>	<b>Bi-weekly Salary</b>	<b>19 Pay Periods</b>
<b>Salary</b>	<b>E13</b>	<b>\$ 74,460.00</b>	<b>\$ 2,863.85</b>	<b>\$ 54,413.08</b>
<b>FICA</b>				<b>4,162.60</b>
<b>HOSPITALIZATION</b>				<b>4,182.18</b>
<b>RETIREMENT</b>				<b>6,159.56</b>
<b>WORKERS' COMPENSATION</b>				<b>28.72</b>
<b>UNEMPLOYMENT</b>				<b>125.15</b>
<b>TOTAL</b>				<b><u>\$ 69,071.28</u></b>

**Prepared: 05/01/14**

**CRIMINAL DISTRICT ATTORNEY  
Felony Investigator  
2014**

	<b>Grade/Step</b>	<b>Per / hour</b>	<b>Hrs / Week</b>	<b># of Weeks</b>	
<b>Salary</b>	<b>LE9-5</b>	<b>\$ 21.10</b>	<b>40</b>	<b>38</b>	<b>\$ 32,072.00</b>
<b>FICA</b>					<b>2,453.51</b>
<b>HOSPITALIZATION</b>					<b>4,182.18</b>
<b>RETIREMENT</b>					<b>3,630.55</b>
<b>WORKERS' COMPENSATION</b>					<b>694.28</b>
<b>UNEMPLOYMENT</b>					<b>73.77</b>
<b>TOTAL</b>					<b><u>\$ 43,106.29</u></b>

**Prepared: 05/01/14**

## **Ferrell, Sharon**

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**From:** Roots, Tillman S.  
**Sent:** Thursday, May 01, 2014 12:09 PM  
**To:** Ferrell, Sharon  
**Subject:** new positions

Sharon:

Below are the new positions and the reason is: necessary staff to cover additional district court dockets.

A)FELONY PROSECUTOR (E13) AT A SALARY OF \$74,460; AND  
B)FELONY INVESTIGATOR (LE9-5) AT A SALARY OF \$43,888.

Thank you!

**Tillman S. Roots**  
Assistant District Attorney  
Comal County Criminal District Attorney's Office  
Office: 100 Main Plaza ▪ Room 302 ▪ New Braunfels, Texas 78130  
Mailing: 150 N. Seguin Avenue ▪ Suite 307 ▪ New Braunfels, Texas 78130  
Phone: (830)221-1300

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