

COUNTY OF COMAL  
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2017

Dept: SHERIFF'S OFFICE

DATE OF REQUEST 08/08/17

FROM:

ACCOUNT NUMBER

DESCRIPTION:

AMOUNT:

010.017.5501

Equipment Maintenance

(\$2,000.00)

TO:

ACCOUNT NUMBER

DESCRIPTION:

AMOUNT:

010.017.5478

Maintenance Agreements

2,000.00

2,000.00

Justification for request:

To cover shortage for Spectrasite Maintenance Agreement PO170506

Signed:

Signed:

Chief Deputy

Jessie Rahe, Interim County Auditor

(Certification of availability of funds in appropriate line items)

NOTE:

IF THE REQUEST IS FOR ACTION OTHER THAN A LINE ITEM TRANSFER WITHIN THE REQUESTING DEPARTMENT'S BUDGET, THE DEPARTMENT HEAD SHALL SIGN THE CERTIFICATION BELOW:

I HAVE THOROUGHLY REVIEWED THE BALANCES IN THE VARIOUS LINE ITEMS IN THE DEPARTMENT BUDGET, COMPARED THESE WITH THE PROJECTED NEEDS FOR THE REMAINDER OF THE BUDGET YEAR, AND DO HEREBY CERTIFY THAT NO FUNDS ARE AVAILABLE WITHIN THE DEPARTMENT BUDGET TO MEET THE NEEDS AS DESCRIBED ABOVE.

Signed:

Department Head