# COUNTY OF COMAL
# REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: **2017** Dept: ***Administrative, Purchasing*** DATE OF REQUEST : **09/13/17**

**FROM:**

| ACCOUNT NUMBER | DESCRIPTION: | AMOUNT: |
|---|---|---|
| 010.042.5999 | Administrative, Contingency | (74,812.00) |
| | | (74,812.00) |

**TO:**

| ACCOUNT NUMBER | DESCRIPTION: | AMOUNT: |
|---|---|---|
| 010.040.5481 | Recurring Contracts | 74,812.00 |
| | | 74,812.00 |

**Justification for request:**

*To provide funds for the GBRA Flood Feasibility Study payment that was unbudgeted.*

Signed:

Department Head

Signed:

Jessie Rahe, County Auditor
(Certification of availability of funds in appropriate line items)

NOTE:

IF THE REQUEST IS FOR ACTION OTHER THAN A LINE ITEM TRANSFER WITHIN THE REQUESTING DEPARTMENT'S BUDGET, THE DEPARTMENT HEAD SHALL SIGN THE CERTIFICATION BELOW:

I HAVE THOROUGHLY REVIEWED THE BALANCES IN THE VARIOUS LINE ITEMS IN THE DEPARTMENT BUDGET, COMPARED THESE WITH THE PROJECTED NEEDS FOR THE REMAINDER OF THE BUDGET YEAR, AND DO HEREBY CERTIFY THAT NO FUNDS ARE AVAILABLE WITHIN THE DEPARTMENT BUDGET TO MEET THE NEEDS AS DESCRIBED ABOVE.

Signed:

Department Head

DRAFT