

**COUNTY OF COMAL  
REQUEST FOR BUDGET AMENDMENT**

BUDGET YEAR: 2018

Dept: JAIL

DATE OF REQUEST 03/13/18

**FROM:**

ACCOUNT NUMBER	DESCRIPTION:	AMOUNT:
020-5504	Camera System Maintenance Agreement	(\$20,000)

**TO:**

ACCOUNT NUMBER	DESCRIPTION:	AMOUNT:
020-5330	Supplies	\$20,000

**Justification for request:**

Reallocate monies for usage in items that no longer fall under Camera System Maintenance Agreement.  
No existing Camera System Maintenance Agreement in place due to tenure of camera system.

Signed:

*Mark W. Reynolds*  
Department Head

Signed:

*Carina M. Buggett for Jessie Rahe*  
Jessie Rahe, County Auditor  
(Certification of availability of funds in appropriate line items)

**NOTE:**

IF THE REQUEST IS FOR ACTION OTHER THAN A LINE ITEM TRANSFER WITHIN THE REQUESTING DEPARTMENT'S BUDGET, THE DEPARTMENT HEAD SHALL SIGN THE CERTIFICATION BELOW:

I HAVE THOROUGHLY REVIEWED THE BALANCES IN THE VARIOUS LINE ITEMS IN THE DEPARTMENT BUDGET, COMPARED THESE WITH THE PROJECTED NEEDS FOR THE REMAINDER OF THE BUDGET YEAR, AND DO HEREBY CERTIFY THAT NO FUNDS ARE AVAILABLE WITHIN THE DEPARTMENT BUDGET TO MEET THE NEEDS AS DESCRIBED ABOVE.

Signed:

*Mark W. Reynolds*  
Department Head