

COUNTY OF COMAL
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2018

Dept: *Department Animal Control*

DATE OF REQUEST : 03/21/18

FROM:
ACCOUNT NUMBER

DESCRIPTION:

AMOUNT:

010-050-5330

Supplies (Ammo. Etc.)

387.00

TO:
ACCOUNT NUMBER

DESCRIPTION:

AMOUNT:

010-050-5430

Mobile Phone

387.00

Justification for request:

New Cell Phone for new Animal Control Officer.

Signed:

Signed:

Steve McLin
Department Head

Jessie Rahe
Jessie Rahe, County Auditor
(Certification of availability of funds in appropriate line items)

NOTE:

IF THE REQUEST IS FOR ACTION OTHER THAN A LINE ITEM TRANSFER WITHIN THE REQUESTING DEPARTMENT'S BUDGET, THE DEPARTMENT HEAD SHALL SIGN THE CERTIFICATION BELOW:

I HAVE THOROUGHLY REVIEWED THE BALANCES IN THE VARIOUS LINE ITEMS IN THE DEPARTMENT BUDGET, COMPARED THESE WITH THE PROJECTED NEEDS FOR THE REMAINDER OF THE BUDGET YEAR, AND DO HEREBY CERTIFY THAT NO FUNDS ARE AVAILABLE WITHIN THE DEPARTMENT BUDGET TO MEET THE NEEDS AS DESCRIBED ABOVE.

Signed: *Steve McLin 03-21-18*
Department Head