

**COUNTY OF COMAL
REQUEST FOR BUDGET AMENDMENT**

BUDGET YEAR: 2018

Dept: *General Fund, Grant Funds 170 & 179*

DATE OF REQUEST : 11/01/18

FROM:

ACCOUNT NUMBER	DESCRIPTION:	AMOUNT:
010.017.5614	SO - Non-capital equipment	(520.00)
		(520.00)

TO:

ACCOUNT NUMBER	DESCRIPTION:	AMOUNT:
010.060.5980	General Fund - Transfer Out	520.00
170.170.4950	SADV Grant - Transfer In	260.00
179.179.4950	CVL Grant - Transfer In	260.00
170.170.5614	SADV Grant - Non-capital equipment	260.00
179.179.5614	CVL Grant - Non-capital equipment	260.00
		1,560.00

Justification for request:

To transfer funds to cover the cost of computers ^{that} and cost more than the grant budget originally funded.

Signed: *Robert Miller*, CPT
Department Head

Signed: *Jessie Rahe*
Jessie Rahe, County Auditor
(Certification of availability of funds in appropriate line items)

NOTE:

IF THE REQUEST IS FOR ACTION OTHER THAN A LINE ITEM TRANSFER WITHIN THE REQUESTING DEPARTMENT'S BUDGET, THE DEPARTMENT HEAD SHALL SIGN THE CERTIFICATION BELOW:

I HAVE THOROUGHLY REVIEWED THE BALANCES IN THE VARIOUS LINE ITEMS IN THE DEPARTMENT BUDGET, COMPARED THESE WITH THE PROJECTED NEEDS FOR THE REMAINDER OF THE BUDGET YEAR, AND DO HEREBY CERTIFY THAT NO FUNDS ARE AVAILABLE WITHIN THE DEPARTMENT BUDGET TO MEET THE NEEDS AS DESCRIBED ABOVE.

Signed: *Robert Miller*
Department Head