

**COUNTY OF COMAL  
REQUEST FOR BUDGET AMENDMENT**

BUDGET YEAR: 2019

Dept: Various

DATE OF REQUEST: 01/03/19

**FROM:**

ACCOUNT NUMBER	DESCRIPTION:	AMOUNT:
<b>Administrative Costs</b>		
010.042.5998	Contingency - Personnel	(150,532.00)
010.042.5996	Contingency - Capital and Non-capital	(14,651.00)
010.042.5999	Contingency	(20,550.00)
<b>Facilities Maintenance</b>		
010.016.5515	Pest Control Services	(420.00)
<b>CDA</b>		
010.025.5020	Hourly	(6,460.00)
010.025.5120	FICA	(1,087.00)
010.025.5150	Retirement	(1,583.00)
010.025.5130	Health Insurance	(9,158.00)
010.025.5175	Unemployment Compensation	(28.00)
010.025.5170	Workers' Compensation	(5.00)
		(204,474.00)

**TO:**

ACCOUNT NUMBER	DESCRIPTION:	AMOUNT:
<b>Administrative Costs</b>		
010.042.5099	Sick Leave Buy Back	40,000.00
010.042.5120	FICA	3,060.00
010.042.5150	Retirement	4,456.00
010.042.5160	Short Term Disability	95,000.00
010.042.5170	Workers' Compensation	2,000.00
010.042.5175	Unemployment Compensation	200.00
010.042.5420	Telephone/Aircard	5,000.00
<b>Facilities Maintenance</b>		
010.016.5205	Office Supplies	420.00
010.016.5375	Repairs - Others	15,000.00
<b>DPS</b>		
010.018.5020	Hourly	1,000.00
<b>Environmental Health</b>		
010.023.5020	Hourly	2,650.00
010.023.5120	FICA	203.00
010.023.5175	Unemployment Compensation	13.00
<b>CDA</b>		
010.025.5010	Salaries	17,405.00
<b>Constable #1</b>		
010.036.5619	Capital Equipment	14,651.00
<b>Constable #2</b>		
010.037.5841	Recurring Contracts	550.00
<b>Parks</b>		
010.041.5020	Hourly	2,650.00
010.041.5120	FICA	203.00
010.041.5175	Unemployment Compensation	13.00
		204,474.00

**Justification for request:**

Line-item transfer to adjust 2019 budgeted expenditures.

Signed: \_\_\_\_\_

Department Head

Signed: \_\_\_\_\_

*Jessie Rahe*  
Jessie Rahe, County Auditor

(Certification of availability of funds in appropriate line items)

**NOTE:**

IF THE REQUEST IS FOR ACTION OTHER THAN A LINE ITEM TRANSFER WITHIN THE REQUESTING DEPARTMENT'S BUDGET, THE DEPARTMENT HEAD SHALL SIGN THE CERTIFICATION BELOW:

I HAVE THOROUGHLY REVIEWED THE BALANCES IN THE VARIOUS LINE ITEMS IN THE DEPARTMENT BUDGET, COMPARED THESE WITH THE PROJECTED NEEDS FOR THE REMAINDER OF THE BUDGET YEAR, AND DO HEREBY CERTIFY THAT NO FUNDS ARE AVAILABLE WITHIN THE DEPARTMENT BUDGET TO MEET THE NEEDS AS DESCRIBED ABOVE.

Signed: \_\_\_\_\_

Department Head