



Comal County 2019 Budget Calendar

LGC Code Section	Date	Type	Description
111.003	Thursday, May 10	Budget	Commissioners Court determines month during which County Judge prepares budget (must either be in July or October).
111.005	Thursday, May 17	Budget	Budget request packets provided to departments by County Judge in budget workshop.
111.005	Monday, June 11	Budget	Deadline to submit budget request packets back to County Auditor.
	Monday, June 25	Budget	Auditor's Office to present Commissioners Court with Department Requests Binders.
	Thursday, July 12	Budget	County Judge holds budget workshop.
	July 13-20	Budget	Commissioners Court to review requested budget.
	Wednesday, July 25	Tax	Chief Appraiser certifies approved appraisal roll.
	Thursday, July 26	Budget	Post 72 hour Open Meeting Notice: "Meeting to Present Recommended Budget".
111.006	Thursday, August 2	Budget	County Judge presents proposed budget to Commissioners Court and files with County Clerk.
	Thursday, August 2	Tax	Discuss tax rate and schedule public hearings.
152.013, 111.007 (c)	Sunday, August 5	Budget	Publish in local newspaper a notice of salaries & allowances of Elected Officials proposed to increase along with date, time, and location of public hearings.
TPC 26.06	Sunday, August 5	Tax	Publish "Notice of Tax Year 2018 Proposed Property Tax Rate for Comal County".
	Thursday, August 9	Tax	Post 72 hour "Notice of Public Hearing on Tax Increase" (if necessary).
	Thursday, August 16	Budget	Commissioners Court to hold public hearing on salaries of Elected Officials; Commissioners Court to take action to adopt Elected Office salaries.
111.007	Tuesday, August 21 (8:30AM & 5:15PM)	Budget, Tax	Commissioners Court to hold public hearing on 2019 proposed budget, and public hearing on tax increase (if necessary); Commissioners Court to take action to adopt 2019 budget.
	Thursday, August 23	Tax	Post 72 hour "Notice of Second Public Hearing on Tax Increase" (if necessary).
	Tuesday, August 28	Tax	Hold 2nd public hearing on tax increase (if necessary).
	Thursday, September 6	Tax	Post 72 hour "Notice of Tax Revenue Increase" (if necessary).
111.010	Thursday, September 13 (8:30AM)	Budget, Tax	Commissioners Court to levy taxes, set rate in accordance with the approved 2019 Budget, adopt tax rate, and approve Order adopting tax rate.
111.009	Thursday, September 20	Budget	Approved 2019 Budget filed with County Clerk.