

# INDIVIDUAL SURETY LICENSE APPLICATION

COMAL COUNTY BAIL BOND BOARD  
COMAL COUNTY SHERIFF'S OFFICE  
NEW BRAUNFELS, TEXAS

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NO APPLICATION SHALL BE DEEMED COMPLETE NOR SHALL ANY LICENSE ISSUED BE EFFECTIVE UNTIL ALL APPLICABLE PROVISIONS OF THE TEXAS OCCUPATIONS CODE, CHAPTER 1704, AND THE CURRENT RULES AND REGULATIONS OF THIS BOARD HAVE BEEN FULLY COMPLIED WITH.

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Applicant Name \_\_\_\_\_

\_\_\_\_\_ FOR BOARD USE ONLY. DO NOT WRITE BELOW THIS LINE. \_\_\_\_\_

Application Received by: \_\_\_\_\_ Date: \_\_\_\_\_

\$500.00 Fee Paid? (Circle One) Yes / No

Assumed Name (D.B.A.) filed of record with Comal County Clerk: \_\_\_\_\_

Outstanding un-satisfied forfeitures of judgments: \_\_\_\_\_

Security properly filed and in proper form on: \_\_\_\_\_ Received by: \_\_\_\_\_

Application approval granted by board and license issued on: \_\_\_\_\_

**License Number:** \_\_\_\_\_ **Issued by:** \_\_\_\_\_ **Date Expires:** \_\_\_\_\_

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DO NOT WRITE ABOVE THIS LINE

**CHECKLIST OF DOCUMENTS REQUIRED AT TIME OF SUBMISSION FOR APPLICATION TO BE CONSIDERED BY THE BOARD**

**INCOMPLETE APPLICATIONS WILL BE DENIED LICENSURE**

- \_\_\_\_\_ A. Original application, with twelve (12) copies and one (1) original, fully and properly completed.
- \_\_\_\_\_ B. The five hundred dollar (\$500.00) application fee made payable to “Comal County Bail Bond Board”.
- \_\_\_\_\_ C. A complete and **sworn** financial statement within 90 days prior to application. Exhibit “K”
- \_\_\_\_\_ D. A copy of the properly filed and currently valid Assumed Name Certificate (D.B.A.) made out in applicant’s name.
- \_\_\_\_\_ E. Three (3) **signed original** letters of recommendation for the applicant, dated within 90 days prior to the date of application, which meet the statutory requirements of the Texas Occupations Code, Chapter 1704. Exhibit “L”
- \_\_\_\_\_ F. Designate form of \$50,000.00 security to be deposited if application is approved. (Circle One) Cash / Cashier’s Check / Certificate of Deposit / Real Property / Cash Equivalent
- \_\_\_\_\_ G. Proof of completion of at least eight hours of continuing legal education in criminal law courses or bail bond courses approved by the State Bar of Texas and offered by an accredited institution of higher education in the state.
- \_\_\_\_\_ H. Submit documentary evidence that in the two years preceding the filing of this application the applicant has been continuously employed for one (1) year by a person licensed under chapter 1704 of the Texas Occupations Code ( example: W-2 forms or check stubs), and that the applicant was required to work not less than thirty (30) hours per week (example: time sheets), excluding annual leave, and perform duties in all phases of the bonding business (example: job description).(New Applicants Only)
- \_\_\_\_\_ I. If applicant intends to use real estate as security, the application **MUST** include a statement listing all **NONEXEMPT REAL ESTATE** owned by the applicant which is intended to be conveyed in trust to the Comal County Bail Bond board as security upon tentative approval of the application. The following shall be included for **EACH** parcel:
  - (1) A legal description equivalent to the description required to convey the property by general warranty deed. Exhibits “A”, “B” & “C” \*\*Revised 02/09/2010
  - (2) Current (within 90 days prior to application) statements from every taxing unit with power to assess or collect taxes against the property indicating that there are no un-paid taxes or outstanding tax liens on the property. Exhibits “D”, “E” & “F”
  - (3) A sworn statement from the applicant agreeing to keep all taxes paid on the property while it remains in trust. Exhibit “N”
  - (4) A sworn statement from the applicant agreeing not to further encumber the property after conveying it in trust to the Comal County Bail Bond Board without first notifying and obtaining the written permission of the board. Exhibit “P”

- (5) A sworn agreement from the applicant that the applicant will fully insure and keep current the insurance on all improvements on the property against any damage or destruction while the property remains in trust, for the full amount of the value claimed for the improvements. Exhibit "O"
- (6) A current (within 90 days prior to application) appraisal made in accordance with Texas Occupations Code, Chapter 1704.155(3). Exhibits "G", "H" & "I"
- (7) A sworn statement from applicants spouse, if any, agreeing to transfer to the Comal County Bail Bond Board, as part of the trust, any right, title, or interest that the applicant's spouse may have in the property, and that the applicant's spouse will execute deeds of trust to any community property placed in the security deposit. Exhibit "J"
- (8) Documentation of insurance on the property listing the name of the insurance company to confirm that the property is properly insured. Exhibit "M"

\_\_\_\_\_ J. Notarized designation of homestead and non- homestead affidavit and proof of the existence of a homestead other than the property pledged to the bail bond board. Exhibit "Q"

\_\_\_\_\_ K. Individual surety's agent's application. Appendix "C" (If applicable)  
 Along with a certified criminal history record from both DPS and FBI/national record.

\_\_\_\_\_ L. Upon approval, each licensee shall be assigned a license number. All licenses and official identification cards shall be obtained from the Comal County Sheriff's Office. The licensee must contact the Comal County Sheriff's Office for an available time at 830-620-3400.

Date Application Prepared: \_\_\_\_\_ (Circle One) ORIGINAL or RENEWAL

Current License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**APPENDIX "A"**

**ORIGINAL APPLICATION FOR ISSUANCE OF BONDSMAN LICENSE**

ATTACH PAGES AS NEEDED TO FULLY ANSWER EACH QUESTION

1. Individual Applicant Name: \_\_\_\_\_ Age: \_\_\_\_\_  
Social Security Number (optional): \_\_\_\_\_ Driver's License State: \_\_\_\_\_  
Driver's License Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Home Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Personal Email Address of Applicant: \_\_\_\_\_  
Length of Residence in Texas: \_\_\_\_\_  
Citizen of the United States: Yes \_\_\_\_\_ No \_\_\_\_\_

2. Have you or any business of yours ever filed or been involved in any voluntary or involuntary bankruptcy, been placed in receivership, been adjudged bankrupt, or been involved in any insolvency proceedings? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, give full details including date of filing, location, Court, cause number, and date of final judgment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Assumed Name under which this bonding company business shall be conducted.

(D.B.A.): \_\_\_\_\_  
Date D.B.A. was filed with Comal County Clerk: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Business Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email Address: Monthly Report and Bond Release Report destinations:  
\_\_\_\_\_  
\_\_\_\_\_

4. Will this applicant conduct bail- bonding business at any other locations?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes, explain fully giving all addresses and reasons: \_\_\_\_\_

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5. Will any business other than bail bonding be conducted at the addresses listed in Questions 3 and 4? Yes \_\_\_\_\_ No \_\_\_\_\_ If "Yes", give full details as to other business which will be conducted: \_\_\_\_\_

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6. Is this business owned, in whole or in part, by any person or persons (including Corporations) other than the Applicant? Yes \_\_\_\_\_ No \_\_\_\_\_ If "Yes", give full details for each co- owner or partial ownership interest as for Applicant in question numbers 1 and 2, and attach a copy of all documents creating such ownership interests:

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7. Are you married under the laws of Texas or any other jurisdiction? Yes \_\_\_\_\_ No \_\_\_\_\_

Applicant Spouse's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Texas Identification Card Number: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ Driver's license State: \_\_\_\_\_

Social Security Number: (OPTIONAL) \_\_\_\_\_ Age: \_\_\_\_\_

Home Address: \_\_\_\_\_

City, State, Zip code: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

8. Have you ever been connected in any way with any bail bond company other than the One for which you are now applying? (Including owning, partial interest in, worked for, etc.) ?

Yes \_\_\_\_\_ No \_\_\_\_\_ If "Yes", Explain, giving full details including names, nature

of connection and dates: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Have you, or any business owned in whole or in part by you, ever been denied or refused a bail bond license in any state or withdrawn an application to avoid such action? Yes \_\_\_\_\_ No \_\_\_\_\_ If "Yes", explain giving full details including State & County.

Date and Reason: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Have you, or any business owned in whole or in part by you, ever had a bail bond license suspended, canceled, or revoked by any bail bond board? Yes \_\_\_\_\_ No \_\_\_\_\_  
If "Yes", explain giving full detail including County, Dates, Reasons, etc.: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. List all employees and/or agents that are going to work for or that are now working for this bail bonding company and give their name, date of birth, social security number (optional), driver's license number and state and their Texas identification card number if any.

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12. Are you, or any business with which you are in any way connected, currently involved in any Civil litigation, suits,etc.( Excluding bond forfeitures)Yes \_\_\_\_No \_\_\_\_

If “Yes”, attach copy of suit and give full details including County, Court, Cause Number, Date filed, and nature of litigation: \_\_\_\_\_

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13. Have you ever been convicted of any felony or misdemeanor offense, in ANY jurisdiction since August 27, 1973? Yes\_\_\_\_\_ No \_\_\_\_\_

If “Yes”, Explain, giving full details including jurisdiction, State, County, Case Number, Court, Charge, Date of Offense, and Final Disposition: \_\_\_\_\_

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14. List ALL Texas counties in which you or any business owned in whole or in part by you now or has ever had a bail bond license.

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15. List ALL Texas counties in which you or any business owned in whole or in part by you has ever executed bail bonds without being licensed.

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16. List in the Final Judgment Disclosure Form, all unpaid or partially paid final judgments relating to bail bond forfeitures and entered against you personally or against any bail bond business owned by you in whole or in part, and provide all the required information for each column in the Final Judgment Disclosure Form.

17. Have you been a party to any contract or any other agreements whereby you granted or agreed to grant an option to anyone to purchase any or all of your assets?

Yes \_\_\_\_\_ No \_\_\_\_\_ If "Yes", give full details and attach a copy of the contract

or agreement: \_\_\_\_\_

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18. If you are a practicing bondsman in any other County, attach to this application a copy of current collateral used for any existing bonds outstanding in any other county.

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19. Attach all additional pages and required documents following this page and make a complete list below of each document attached and made a part of this application:

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ATTACH ALL THREE PAGES OF APPLICANT OATH FOLLOWING ALL OTHER

ATTACHMENTS LISTED ABOVE

APPLICANT OATH

I, the undersigned Applicant, do hereby certify that I have personally read and reviewed this application, and I do hereby state and certify under oath that there are no misrepresentations, omissions, or falsifications in the foregoing statements and answers including all attachments, and that the entries made above and on all attachments are true, complete and correct to the best of my knowledge and belief and are made in good faith.

I do hereby request and authorize the Comal County Bail Bond Board of its designee to make a thorough and complete investigation of the facts and assertions within this application in order to confirm their truthfulness or falsity.

I do hereby request and authorize any person or persons, each former employee or employer, or any firm or corporation referred to in this application to give any information and answer all questions asked concerning this application as deemed needed by the Comal County Bail Bond Board or its designee in the investigation or re-investigation of this application and its contents.

I hereby agree and consent that in the event that his application is found to contain any false statement, omission of information or misrepresentation of any kind, this application will be denied.

In consideration of granting this bail bond license and in order to insure payment of any and all obligations incurred by my bail bonding business due to this license, I will deposit with the Comal County Treasurer, security in the form of one of the following or a combination of that constitutes at least a minimum of the security required under the Comal County Bail Bond Board Rules and Regulations:

\_\_\_\_\_ Cash in the amount of Fifty Thousand Dollars (\$50,000.00)

\_\_\_\_\_ A Cashier's Check drawn on an institution insured by the Federal Deposit Insurance Corporation, a branch of the United States Government, in the amount of Fifty Thousand Dollars (\$50,000.00) and made solely payable to the Comal County Treasurer, in form which is acceptable to the Comal County Treasurer and the Comal County bail Bond Board

\_\_\_\_\_ A Certificate of Deposit drawn on an institution insured by the Federal Deposit insurance Corporation, a branch of the united States Government, in the amount of Fifty Thousand Dollars (\$50,000.00) and made solely payable to the Comal County Treasurer, in the form of which is acceptable to the Comal County Treasurer and the Comal County Bail Bond Board.

\_\_\_\_\_ A Cash Equivalent, made out to the benefit of and solely payable to the County Treasurer of Comal County, Texas and created in a form which is acceptable to the Comal County Treasurer and the Comal County Bail Bond Board, in the amount of Fifty Thousand Dollars (\$50,000.00) as a cash equivalent to satisfy any final judgment of forfeiture that may be made on any bonds on which I am surety.

\_\_\_\_\_ A deed of trust to Non- exempt real estate of a recently appraised value of Fifty Thousand Dollars (\$50,000.00) or more, as prescribed in the Texas Occupations Code, Chapter 1704, and in a form which is acceptable to the Comal County Treasurer and the Comal County Bail Bond Board may direct and approve.

I further understand that any license issued by the Comal County Bail Bond Board shall be considered tentatively issued and immediately revocable until the form of security which

I supply is properly filed and thereafter deemed to be in acceptable form by the Comal County Treasurer and the Comal County Bail Bond Board.

I, the undersigned Applicant, do certify that I have read and understand the Comal County Bail Bond Board rules and regulations and Chapter 1704 of the Texas occupations Code, and I agree that I and each of my employees will comply with and be bound to these laws and rules.

Date: \_\_\_\_\_

Signature of Applicant

\_\_\_\_\_  
Typed Name of Applicant

\_\_\_\_\_  
Assumed Name or D.B.A of Applicant's Business

Subscribed and sworn to me before this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
by \_\_\_\_\_, Affiant.

Witness my hand and seal of office this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public in and for the County of \_\_\_\_\_  
and State of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

State of \_\_\_\_\_

County of Comal \_\_\_\_\_

The person whose signature appears above personally before the undersigned, a Notary Public in an for the above names County and State, on the day and date above names, and acknowledged the execution of the foregoing instrument to the voluntary act and deed of the applicant therein named and for the purpose therein set forth, that they are duly authorized to execute the foregoing instrument, and that the statements and representations therein contained are true and correct to the best of their knowledge and belief.

Affix Notary Seal

\_\_\_\_\_  
Notary Public in and for

The County of \_\_\_\_\_

The State of Texas

**APPENDIX B  
SURETY CORPORATION APPLICATION  
FOR BONDING LICENSE**

**CORPORATION INFORMATION**

1. Name of surety corporation: \_\_\_\_\_

2. Address of surety corporation:

\_\_\_\_\_  
Street City State Zip Code

3. Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Fax No. \_\_\_\_\_

4. Corporation's registered agent for service in Texas:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Fax No. \_\_\_\_\_

If applicant is a corporation or limited liability company, attach a copy of **“Certificate of Good Standing”** from the Texas Secretary of State and a list of officers and directors.\*\*

5. Name under which business will be conducted:

\_\_\_\_\_

6. Address where business will be conducted:

\_\_\_\_\_  
Street City State Zip Code

7. Business Telephone: (\_\_\_\_\_) \_\_\_\_\_ Fax No. \_\_\_\_\_

8. The Corporation is presently involved in civil litigation. YES NO

9. If yes, following is a description of the nature of litigation. (attach a separate sheet if necessary.)

CAUSE NO.	STYLE	COUNTY	COURT
_____	_____	_____	_____
_____	_____	_____	_____

\*\* (Revised 1-14-05)

10. The Corporation has unsatisfied judgments pending against it. YES NO

If yes, following is a description of the judgment(s). (Attach separate sheet if necessary.)

CAUSE NO.	STYLE	COUNTY	AMOUNT
_____	_____	_____	_____
_____	_____	_____	_____

11. The Corporation will comply with the Bail Bond Board Act and the rules of the Comal County Bail Bond Board.

12. The Corporation has been licensed under the Bail Bond Board Act in another County.  
YES NO

13. If answer to #12 was "YES", the Corporation shall submit as an exhibit to the application a statement that the Corporation is in good standing in each County where it is licensed.

14. The Corporation shall furnish to the Comal County Sheriff a cashier's check, certificate of deposit, or cash as required in Texas Occupations Code, Chapter 1704.160 (b) to satisfy any final judgment of forfeiture that may be made on any bonds on which the corporate licensee is surety.

15. The Corporation has filed with the office of the Comal County Clerk a power of attorney designating and authorizing the named agent of the Corporation to execute bail bonds.

16. This application is accompanied by a fee of \$500.00.

\_\_\_\_\_ OR \_\_\_\_\_  
 Applicant Authorized Officer for Corporation  
 (Agent of Corporation through  
 Power of Attorney)

SUBSCRIBED AND SWORN TO before me, the undersigned authority, this \_\_\_\_\_  
Day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
 Notary Public  
 The State of \_\_\_\_\_  
 My Commission Expires: \_\_\_\_\_

**APPENDIX C**  
**APPLICATION FOR AGENT IDENTIFICATION CARD**

I, \_\_\_\_\_, am a licensee in good standing with the Comal County Bail Bond Board. I request that an identification card be issued for \_\_\_\_\_ to act as agent for \_\_\_\_\_.

By this application I agree that if the identification card is issued that the rights and privileges granted by the issuance of the identification card shall be immediately suspended and shall remain suspended as provided by the Rules and Regulations of the Board if after the issuance of the identification card an indictment is returned or an information and complaint are filed charging the agent with the commission of a felony offense or of an offense involving moral turpitude as provided in said Regulations. I further agree to surrender the said identification card to the Secretary of the Board upon notice of the institution of such charges.

\_\_\_\_\_  
**(LICENSEE)**

I, \_\_\_\_\_ do hereby swear upon oath that I have not been convicted of a felony offense or of a misdemeanor involving moral turpitude within the previous 10 years. **\*\*Effective 11/12/10\*\*** I agree that a criminal history check may be run, and I agree that the Board may consider same in the issuance or denial of a license, or in the revocation of a license. **I agree to furnish the licensee in good standing with the Board any information necessary to conduct a criminal history for the Board's consideration.** I further swear that to my knowledge there are no such charges currently pending against me. I further acknowledge and agree to all the provisions of the Rules and Regulations of the Comal County Bail Bond Board respecting the issuance of this identification card including the provisions for the automatic suspension of such card and the surrender of the same as provided therein.

**\*\*Revised 05/13/2016\*\***

\_\_\_\_\_  
**(SIGNATURE OF AGENT)**

**STATE OF TEXAS**  
**COUNTY OF \_\_\_\_\_**

**BEFORE ME**, the undersigned authority, on this day personally appeared \_\_\_\_\_, known to me to be the person whose name is subscribed to the foregoing instrument and who having been by me duly sworn, deposes and says that the statements made by him in the above application are true and correct.

**GIVEN** under my hand and seal of office this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

*Notary Seal*

\_\_\_\_\_  
Notary Public In and For  
State of Texas

***NOTE: This application requires agents to submit a certified criminal history record from both DPS and FBI/national record. \*\*Revised 05/13/16)***

***\*\*Added 10/08/2010 \*\* If an agent application is denied for any reason the applicant cannot reapply for a minimum of 3 months from date of denial.***

# APPENDIX D OUT OF COUNTY BONDS JUDGMENT NISI PETITIONS and FINAL JUDGMENTS

**PLEASE RETURN TO THE BAIL BOND  
BOARD SECRETARY BY THE 10<sup>TH</sup> OF EACH MONTH.**

**Instructions: Please fill out this document for those bonds posted in Comal County Arising from out-of-county charges. Continue until the surety is relieved/fulfilled their obligation. These charges include those from Municipal Courts, Justice of the Peace Courts, County Courts and District Courts.**

CAUSE NO.	PRINCIPAL'S NAME & SPN	DATE BOND APPROVED	BOND AMOUNT	COUNTY	CASE STATUS
<b>TOTAL</b>					

\_\_\_\_\_  
Licensed Bonding Company

\_\_\_\_\_  
Sworn Signature of Licensed Bondsman

\_\_\_\_\_  
Bond Company License Number

SUBSCRIBED AND SWORN TO before me, the undersigned authority, this \_\_\_\_\_ Day of

\_\_\_\_\_, 20 \_\_\_\_.

Notary Seal

\_\_\_\_\_  
NOTARY PUBLIC  
STATE OF TEXAS  
COMMISSION EXPIRES: \_\_\_\_\_

## EXHIBIT J

### SPOUSE'S SWORN STATEMENT

This is to certify that my spouse, \_\_\_\_\_, is authorized as managing community property owner, to make all transfers of community property necessary to secure the business known as \_\_\_\_\_, specifically in regards to the following real property:

\_\_\_\_\_  
(Signature)

State of Texas  
County of \_\_\_\_\_

This instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,

By \_\_\_\_\_.

\_\_\_\_\_ Personally known or Produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
(Notary signature)

\_\_\_\_\_  
(Notary printed name)

Notary Public, State of Texas

**EXHIBIT N**

**STATE OF TEXAS**

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, AGREE TO KEEP ALL TAXES PAID  
ON THE FOLLOWING DESCRIBED PROPERTY WHILE IT REMAINS IN  
TRUST:

\_\_\_\_\_  
(Signature)

State of Texas  
County of \_\_\_\_\_

This instrument was acknowledged before me this \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_ Personally known

\_\_\_\_ Produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
(Notary Signature)

\_\_\_\_\_  
(Notary printed name)  
Notary Public, State of Texas



**EXHIBIT O**

**STATE OF TEXAS**

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, AGREE TO FULLY INSURE AND KEEP CURRENT THE INSURANCE ON ALL IMPROVEMENTS ON THE PROPERTY DESCRIBED AS FOLLOWS:

AGAINST ANY DAMAGE OR DESTRUCTION WHILE THE PROPERTIES REMAIN IN TRUST FOR THE FULL AMOUNT OF THE VALUE CLAIMED FOR THE IMPROVEMENTS.

\_\_\_\_\_  
(Signature)

State of Texas  
County of \_\_\_\_\_

This instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_ Personally known

\_\_\_\_ Produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
(Notary Signature)

\_\_\_\_\_  
(Notary printed name)

Notary Public, State of Texas

**EXHIBIT P**

**STATE OF TEXAS**

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, AGREE NOT TO FURTHER  
ENCUMBER THE PROPERTY CONVEYED IN TRUST TO THE COMAL  
COUNTY BAIL BOND BOARD AND DESCRIBED AS FOLLOWS:

WITHOUT FIRST NOTIFYING AND OBTAINING THE WRITTEN  
PERMISSION OF THE BOARD.

\_\_\_\_\_  
(Signature)

State of Texas  
County of \_\_\_\_\_

This instrument was acknowledged before me this \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_ Personally known

\_\_\_\_ Produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
(Notary Signature)

\_\_\_\_\_  
(Notary printed name)  
Notary Public, State of Texas

**EXHIBIT Q**

**STATE OF TEXAS**

COUNTY OF \_\_\_\_\_

Affidavit  
Designation of Homestead

Please be advised that I, \_\_\_\_\_, designate my homestead as

\_\_\_\_\_.

(Address, city, state, zip)

The following properties are not homestead:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Signature)

State of Texas

County of \_\_\_\_\_

This instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_.

\_\_\_\_ Personally known

\_\_\_\_ Produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
(Notary Signature)

\_\_\_\_\_  
(Notary printed name)

Notary Public, State of Texas