



**COMAL COUNTY CLERK  
BOBBIE KOEPP  
FEE SCHEDULE**

CATEGORY	FEE	STATUTE
<b>Regular Recording</b>		
<b>First Page of Document Recording Fee</b>	<b>\$26.00</b>	<b>First Page Fee Breakdown:</b>
a) <i>Deeds, Deeds of Trust, Affidavits, Releases, etc.,</i>	\$5.00	§ 52.004 Texas Property Code § 118.011(a)(6) Local Government Code § 55.005 Texas Property Code § 9.525 Business & Commerce Code
<i>Abstract of Judgment,</i>		
<i>Public Weigher's Bond ( § 13.256 Agricultural Code),</i>		
<i>Hospital Liens,</i>		
<i>UCC's</i>		
b) <i>Security Fee</i>	\$1.00	§ 291.008 Local Government Code
c) <i>Records Management &amp; Preservation</i>	\$10.00	§ 118.0216 Local Government Code
d) <i>Records Archive Fee ( § 118.025 Local Government Code)</i>	\$10.00	§ 118.011(f) Local Government Code
<b>Additional Fees</b>		
<b>Each Additional Page Recording Fee</b>	<b>\$4.00</b>	§ 118.011(a)(1) Local Government Code
e) Each indexed name in excess of five (5) names	\$0.25	§ 118.011(a)(2) Local Government Code
<b>Penalty Fees</b>		
g) Grantee mailing address omitted	\$25.00	§ 11.003(2) Texas Property Code
h) Nonconforming document first page, additional fee	\$5.00	§ 191.007(h) Local Government Code
i) Nonconforming document second page, additional fee	\$4.00	§ 191.007(h) Local Government Code
<b>State Abstract of Judgment</b>		
<b>State Abstract of Judgment Recording Fee</b>	<b>\$16.00</b>	<b>State Abstract of Judgment Fee Breakdown:</b>
h) <i>First Page: Recording ( §52.004 Texas Property Code)</i>	\$5.00	§ 118.011(a)(1) Local Government Code
i) <i>Security Fee</i>	\$1.00	§ 291.008 Local Government Code
j) <i>Records Management &amp; Preservation</i>	\$10.00	§ 118.0216 Local Government Code
k) Each additional page (if required)	\$4.00	§ 118.011(a)(1) Local Government Code
<b>State/Federal Tax Lien or Release</b>		
a) State Tax Lien or State Tax Lien Release	\$26.00	§ 113.005 Texas Tax Code
b) Federal Tax Lien or Federal Tax Lien Release	\$31.00	§ 14.002 Texas Property Code
c) Each additional page	\$4.00	§ 118.011(a)(1) Local Government Code
<b>Assumed Name Certificate (DBA)</b>		
<b>DBA RECORDING FEE</b>	<b>\$23.00</b>	<b>DBA Fee Breakdown:</b>
a) <i>Assumed Name Recording /Abandonment</i>	\$2.00	§ 71.054 Business & Commerce
b) <i>Security Fee</i>	\$1.00	§ 291.008 Local Government Code
c) <i>Records Management &amp; Preservation</i>	\$10.00	§ 118.0216 Local Government Code
d) <i>Records Archive Fee ( § 118.025 Local Government Code)</i>	\$10.00	§ 118.011(f) Local Government Code
e) Each additional name	\$0.50	§ 71.155 Business & Commerce
f) Acknowledgment by County Clerk	\$5.00	§ 118.011(c) Local Government Code
g) Each additional page (if required)	\$4.00	§ 118.011(a)(1) Local Government Code

CATEGORY		FEE	STATUTE
<b>Brands</b>			
a)	Location on animal, per location	\$26.00	§ 118.011(a)(9) Local Government Code
<b>Copies</b>			
a)	Copies per page	\$1.00	§ 118.011(c) Local Government Code
b)	Certification, additional fee per document	\$5.00	§ 118.011(c) Local Government Code
<b>Military Personnel</b>			
a)	Military Discharge - DD214, Recording	\$0.00	§ 192.002(b) Local Government Code
b)	DD214 Certified Copies	\$0.00	§ 118.011(c) Local Government Code
<b>Plats</b>			
a)	Recording, First page 18" x 24"	\$121.00	§ 118.011(c) Local Government Code
b)	Additional page, each	\$100.00	§ 118.011(c) Local Government Code
c)	Tax Certificates, each	\$4.00	§ 12.002(e) Texas Property Code
d)	Amendment to Plat	\$121.00	§ 118.011(c) Local Government Code
f)	Copy of Plat 18" x 24" or smaller, each	\$5.00	§ 118.011(c) Local Government Code
g)	Color Copy of Plat or Map 18" x 24" or smaller, each	\$10.00	§ 118.011(c) Local Government Code
h)	Copy of Plat, larger than 18" x 24"	\$10.00	§ 118.011(c) Local Government Code
i)	Color Copy of Plat or Map larger than 18" x 24"	\$15.00	§ 118.011(c) Local Government Code
<b>Public Notice</b>			
<b>Public Notice Fee = Posting + Time Stamped Copy</b>		<b>\$6.00</b>	<b>Public Notice Fee Breakdown:</b>
a)	<i>Posting</i>		
	<i>Foreclosure Notice or</i>		§ 51.002 Texas Property Code
	<i>Notice of Meeting(s)</i>	\$2.00	§ 551.041 Government Code
	<i>Security Fee</i>	\$1.00	§291.008 Local Government Code
b)	<i>Time Stamped Copy</i>	\$3.00	§ 118.011(c) Local Government Code
<b>Searches</b>			
a)	Printed copies, per page (§ 118.0605 Government Code)	\$1.00	§ 118.011(c) Local Government Code
b)	Certified Copies	\$5.00	§ 118.011(c) Local Government Code
c)	Digital Copies, per document	\$1.00	§ 118.011(c) Local Government Code
<b>Vital Statistics</b>			
<b>Marriage License Without Texas Premarital Ed. Certificate</b>		<b>\$82.00</b>	<b>Without Premarital Ed. Cert. Fee Breakdown:</b>
	<i>License Fee</i>	\$60.00	§ 118.011(a)(7) Local Government Code
	<i>Records Management</i>	\$10.00	§ 118.011(b)(2) Local Government Code
	<i>Records Archive Fee</i>	\$10.00	§ 118.011(f) Local Government Code
	<i>Courthouse Security Fee</i>	\$1.00	§291.008(d) Local Government Code
	<i>Vital Statistics Preservation Fee</i>	\$1.00	§191.0045 Health & Safety Code
<b>72 hour waiting period from date/time of application before the license can be used</b>			

CATEGORY		FEE	STATUTE
<b>Vital Statistics Continued</b>			
<b>Marriage License <i>With</i> Texas Premarital Ed. Certificate</b>		<b>\$22.00</b>	<b>With Premarital Ed. Cert. Fee Breakdown:</b>
	<i>License Fee</i>	<i>waived</i>	<i>§ 118.011(a)(7) Local Government Code</i>
	<i>Records Management</i>	<i>\$10.00</i>	<i>§ 118.011(b)(2) Local Government Code</i>
	<i>Records Archive Fee</i>	<i>\$10.00</i>	<i>§ 118.011(f) Local Government Code</i>
	<i>Courthouse Security Fee</i>	<i>\$1.00</i>	<i>§291.008(d) Local Government Code</i>
	<i>Vital Statistics Preservation Fee</i>	<i>\$1.00</i>	<i>§191.0045 Health &amp; Safety Code</i>
<b>72 hour waiting period is waived</b>			
<b>Informal Marriage</b>		<b>\$47.00</b>	<b>Informal Marriage Fee Breakdown:</b>
	<i>License Fee</i>	<i>waived</i>	<i>§ 118.011(a)(7) Local Government Code</i>
	<i>Records Management</i>	<i>\$10.00</i>	<i>§ 118.011(b)(2) Local Government Code</i>
	<i>Records Archive Fee</i>	<i>\$10.00</i>	<i>§ 118.011(f) Local Government Code</i>
	<i>Courthouse Security Fee</i>	<i>\$1.00</i>	<i>§291.008(d) Local Government Code</i>
	<i>Vital Statistics Preservation Fee</i>	<i>\$1.00</i>	<i>§191.0045 Health &amp; Safety Code</i>
<b>No Waiting Period. Proxy and/or Absent Applicant not accepted</b>			
<b>Other Vital Statistics Items</b>			
	Under 18, parental consent per signature	\$1.00	§ 118.011(c) Local Government Code
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	Marriage License Verification (Security Paper Only)	\$21.00	§ 118.011(c) Local Government Code
	Marriage License Amendment	\$15.00	§ 118.011(c) Local Government Code
	Duplicate Marriage License	\$30.00	§ 118.011(c) Local Government Code
	Birth Certificate, certified copy	\$23.00	§ 118.011(a)(5) Local Government Code
	Death Certificate, certified copy, first copy	\$21.00	§ 118.011(a)(5) Local Government Code
	each additional copy	\$4.00	§ 118.011(a)(5) Local Government Code
	Verification of Birth or Death	\$10.00	§ 118.011(c) Local Government Code
	Polymer (plastic) protector for Birth or Marriage Lic.	\$1.00	§ 118.011(c) Local Government Code
	Genealogy Search, per name (list left with staff)	\$5.00	§ 118.011(c) Local Government Code
<b>Elections</b>			
a)	Voter Registration/Public Information (per request)	\$20.00	§ 552.2615 Government Code