

# 2023 DISTRICT CLERK FEES



## COMAL COUNTY

DISTRICT CLERK'S OFFICE

Heather N. Kellar • District Clerk

150 N. Seguin Avenue, Suite 3009 • New Braunfels, Texas 78130-5160  
Phone: 830.221.1250 • Fax: 830.608.2006

### FEE SCHEDULE EFFECTIVE JANUARY 1, 2022

#### BASE FEES:

Civil.....	\$350
Family.....	\$350
Adoption.....	\$350
Name Change.....	\$350
Occupational License.....	\$350

#### EXPUNCTION:

Base fee.....	\$350
Notice/certified postage per agency..	\$8
Copy fees per page to agencies.....	\$1

#### NON-DISCLOSURE:

Base fee.....	\$350
Notice/certified postage per agency..	\$8
Copy fees per page to agencies.....	\$1

#### TRANSFER INTO COMAL COUNTY:

Civil.....	\$350
Family.....	\$350
SAPCR.....	\$45

#### MOTIONS - FAMILY LAW..... \$15

Petition for Modification
Motion for Enforcement
Motion to Transfer
Petition for License Suspension
Request for Income Withholding

#### MOTIONS - CIVIL LAW..... \$35

Petition/Motion for Modification
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#### MOTIONS..... \$80

Appeal from Inferior Court
Cross Action/Counterclaim
Intervention/3rd Party Petition
Motion for Contempt
Motion for New Trial
Motion to Transfer

#### ISSUANCE FEES..... \$8

Citation - Citation by Certified Mail -
Citation By Publication - Subpoena -
Show Cause - Notice - Precept -
Temporary Restraining Order -
Injunction - Abstract - Writ of Execution
- Writ of Possession - Writ of Habeas
Corpus (family law only) - Order of Sale -
Commitment

#### SERVICE THROUGH SECRETARY OF STATE OR INSURANCE

COMMISSION..... \$55

#### DISTRICT CLERK'S SERVICE FEES

Citation by Certified Mail..... \$75

#### COMAL CO. SHERIFF'S SERVICE FEES

Personal Service.....	\$75
Citation by Posting/Publication.....	\$75
Writ(s).....	\$250
Order of Sale.....	\$250
Temporary Restraining Order.....	\$85

#### MISCELLANEOUS:

Bond Approval.....	\$5
Certification of Name Change.....	\$10
Research Fee.....	\$5
NSF (non-sufficient funds) Check.....	\$30

#### REGISTRY ACCOUNT ADMIN FEES

Non-Interest Bearing .....	5% not to exceed \$50
Interest Bearing .....	10% of total interest accrued

#### COPIES:

Regular printed copies per page.....	\$1
Certified copies first page.....	\$5
Each additional page.....	\$1
Electronic copies first 10 pages.....	\$1
Each additional page.....	\$0.10