

Policies Regarding the Mulch and Brush Operation at the Comal County Recycling Facility:

Exempt Entities

The County will permit vehicles operated by municipalities, public utilities, school districts, and political subdivisions to drop off brush at the Comal County Recycling Facility at no charge during Low and Normal Mulch Stockpile Inventory only. This brush must be generated by these entities on properties located within Comal County. Contractors employed by these entities will still be required to pay the appropriate drop off fees; however, the entities may submit a request for reimbursement from the County for fees paid by their contractors for projects located within Comal County.

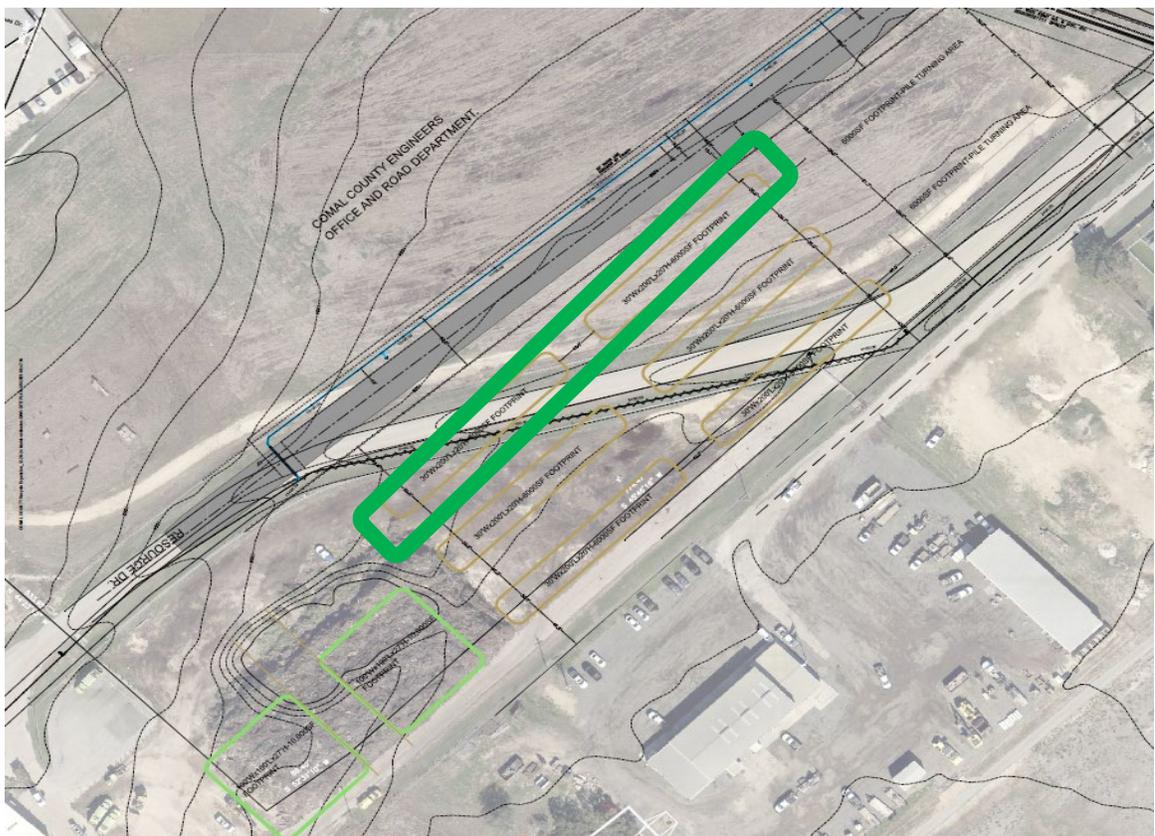
Residential Green Waste (grass clippings and weeds), including Green Waste Bags, will not be accepted at the Comal County Recycling Facility.

Mulch Stockpile Operations

Low Inventory

When the footprint of the stockpiled mulch at the Recycling Facility is less than approximately 12,000 SF (or 8,888 CY):

- The County will provide mulch to residential customers only.
- The County will accept brush from any customer according to the Brush Drop Off Fee Schedule.



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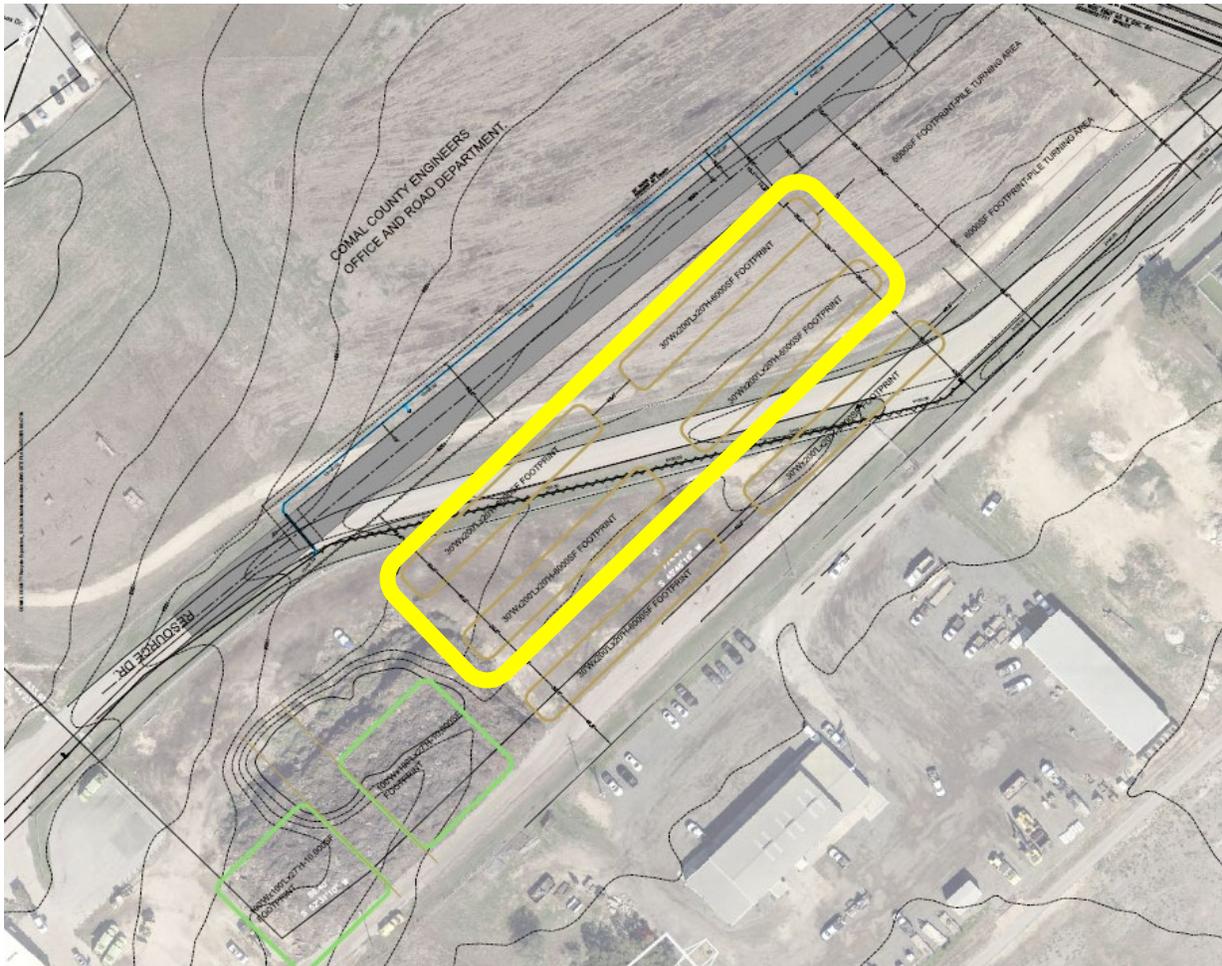
Normal Inventory

When the footprint of the stockpiled mulch at the Recycling Facility is greater than approximately 12,000 SF (or 8,888 CY) and less than approximately 24,000 SF (or 17,778 CY):

- The County will provide mulch to residential customers and their commercial haulers.
- The County will accept brush from residential customers and their commercial haulers according to the Brush Drop Off Fee Schedule.

Commercial Contractors can only obtain mulch if it has been arranged to be delivered to a Comal County property owner. Commercial Contractors must advise the Comal County property owner that the mulch was obtained at no cost from Comal County. The Commercial Contractors must also fill out a manifest identifying the name, address, and telephone number of the property owner that will be receiving the mulch.

Commercial Contractors can only bring brush if it has been generated for a Comal County property owner. Commercial Contractors must provide an invoice or contract showing the name, address and telephone number of the property owner where the brush was generated.



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High Inventory

When the footprint of the stockpiled mulch at the Recycling Facility is greater than approximately 24,000 SF (17,778 CY) and less than approximately 36,000 SF (26,667 CY):

- The County will provide mulch to any customer who brings their vehicle to the Recycling Facility.
- The County will accept brush from residential customers only according to the Brush Drop Off Fee Schedule.



Closure Inventory

If Recycling Center exceeds 26,667 CY of mulch or 20,000 CY of brush, brush will no longer be accepted at the Recycling Center

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Mulch/Brush Policy		
Mulch Inventory	Mulch Customer	Brush Customer³
Low ¹	Residential Only	Any Customer
Normal ¹	Residential & Commercial ²	Residential & Commercial ²
High	Any Customer	Residential Only
Closure	Any Customer	None

Notes:

1: Vehicles operated by municipalities, public utilities, school districts, and political subdivisions can drop off brush at the Comal County Recycling Facility at no charge during Low and Normal Mulch Inventory only.

2: Commercial Contractors must provide the name, address, and telephone number of the property owner that will be receiving mulch or generating brush.

3: Brush Drop Off Fee Schedule applies to all customers with the exception of Exempt Entities.

The Recycling Manager shall determine the amount of mulch that is stockpiled and shall place appropriate signage at the Comal County Recycling Facility as well as on the County's website to alert the public accordingly.

The Recycling employees shall load mulch at no charge in accordance with the inventories outlined above.

The Recycling employees shall not use County labor or equipment to off-load brush from a customer's vehicle.

If the Recycling Manager finds that a Commercial Contractor has not complied with any of the above or has provided false information, the Recycling Manger may discontinue providing mulch to and/or accepting brush from that Commercial Contractor indefinitely.

If the Recycling Manager finds that a customer (residential or commercial) is dropping off anything other than acceptable brush at the Comal County Recycling Facility, the Recycling Manager may deny that customer the ability to drop off brush indefinitely.

Adopted by the Comal County Commissioners Court on May 15, 2025. These Policies supersede any prior adopted Policies Regarding the Mulching Operations at the Comal County Recycling Center.